

14 February 1980

MEMORANDUM FOR: Harry E. Fitzwater
Director of Personnel
Policy, Planning, and Management

STAT

VIA:

[Redacted]
Chief, SIS Support Staff

STAT

FROM:

[Redacted]
Administrative Officer, DCI

SUBJECT: Exception to the "80-Hour Use or Lose" Rule
for SIS Member, Daniel B. Silver

1. Attached is the most recent Earnings and Leave Statement for the General Counsel, Mr. Daniel B. Silver. It shows 24 hours of forfeited annual leave for the leave year 1979.

2. Presently, the "80-hour use or lose" rule for members of SIS requires that they take at least 80 hours leave per year or forfeit up to that amount. Mr. Silver's employment circumstances are such that he is unfairly affected by this rule.

3. Mr. Silver EOD with the Agency in May 1979. During leave year 1979, he was present only seven months. During that seven months, he took 56 hours of annual leave. Fifty-six hours of leave over a seven-month period would seem to satisfy the intent of "80-hour use or lose" rule ($7/12 \times 80 = 46.6$ hours of leave).

STAT

4. Therefore it is requested that Mr. Silver's 24 hours of "lost" leave be restored.

Attachment:
Earnings & Leave Statement

cc: AO/DCI (Silver's File)
GC

APPROVE:

D/OPPPM_____
Date

DISAPPROVE:

D/OPPPM_____
Date

STAT

Declassified in Part - Sanitized Copy Approved for Release 2013/08/12 : CIA-RDP95-00535R000300130023-5

Page Denied

Declassified in Part - Sanitized Copy Approved for Release 2013/08/12 : CIA-RDP95-00535R000300130023-5